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In reply please quote:

Ref. No. CCA 151/191/01/"M"/110

Date: 9th July, 2018

To: All Procuring Entities

RE: SUBMISSION OF PE's ANNUAL VOLUME OF PROCUREMENT FOR FY 2017/2018

The above captioned matter refers.

Please take note that pursuant to Section 9 of the Public Procurement Act No. 7 of 2011 (PPA), PPRA is mandated to monitor and report on the performance of the public procurement systems in the country. Take further note that Regulation 87 (2) (d) of the Public procurement Regulations, 2013 requires procuring entities to submit to the Authority their annual procurement implementation reports within thirty days after the end of the respective financial year. On this basis, procuring entities are required to submit to the Authority their annual volume of procurement for the financial year 2017/2018.

The annual volume of procurement should be submitted in the format attached herein and should be submitted to the Authority before 31st July, 2018. The information required herein is urgently needed and each procuring entity should ensure that the same is timely submitted to the Authority.

Yours sincerely,

Eng. A.O. Kasuwi ACTING CHIEF EXECUTIVE OFFICER

SUMMARY OF TENDERS AWARDED IN THE FINANCIAL YEAR 2017/2018

PART A: BUDGET INFORMATION

No.	Source	Approved budget Amount (Tshs)	Disbursed/Collected Amount (Tshs)	Total Expenditure (Tshs)	Total expenditure committed to procurement (Tshs)
1.	Development				
2.	Recurrent				
3.	Others				
	Total				

PART B: VOLUME OF PROCUREMENT

a) Procurement through tender process (Competitive tenders, competitive quotations, restricted tenders, single source)

		Planned Vs	Goods		Works		Consultancy		Non Consultancy		Disposal of public assets	
Sn	Method of Procurement	Actual	No	Value	No	Value	No	Value	No	Value	No	Value
	International	Planned										
1	competitive tendering	Actual										
	National competitive	Planned										
2	tendering	Actual										
		Planned										
3	Restricted tendering	Actual										
		Planned										
4	Single source	Actual										
		Planned										
5	Competitive Quotations	Actual										
	Total											

b) Procurement done through Mini competition

	Planned	0	Goods	Non-Consultancy Services		
Details	Vs	No	Value	No	value	
	Actual	INU	value	INU		
Contracts/ LPO issued through mini	Planned					
competition of the shortlisted supplies/ service providers by GPSA	Actual					

c) Minor value procurements

Details	Planned Vs	Goods		W	/orks	Consultanc	y Services	Non-Consultancy Services	
	Actual	No	Value	No	Value	No	Value	No	Value
Number of LPOs	Planned								
Number of LFOS	Actual								

d) Micro value procurements

Details	Planned Vs	G	oods	,	Works		onsultancy Services	Non-Consultancy Services	
	Actual	No	Value	No	Value	No	Value	No	Value
Procurements done	Planned								
through imprest and credit cards	Actual								

PART C: INFORMATION ON EXPENDITURE IN PROCUREMENT

(The total procurement volume under **Part B** should be categorized in terms of the source of expenditure)

No.	Source		Amount (Tshs)
1.	Development	Government funded	
		Development partners	
2.	Recurrent	OC	
3	Other sources		
	Total		

PART D: INFORMATION ON COMPLAINTS HANDLED BY PE

		Tenders complained		Uphe	eld complaints	Dismi compl		Area of complaint
No.	Details	No	Value (Tshs)	No	Value (Tshs)	No	Value (Tshs)	*
	Complaints handled at the level of							
1	PE							
2	Complaints handled by PPAA							

*For those complaints handled by PEs, the main areas of complaints should be indicated such as GPN, Bidding Document, Evaluation tenders/proposals, SPN, Opening of tenders/proposals, and Award of contract and any other reasons (to be specified)